



AFREC RFP EXAMPLE SUBMISSION FORM

Below is a short outline of the RFP sections – specifically for research project submissions – with some descriptive copy to help explain each of the sections. For full RFP requirements and outlines, view the latest updated RFP for the year. If you have any questions related to the RFP submission, please follow the question submission directions directly on the current year RFP.

I. Project Information

- a. In this section, necessary key project information will be outlined clearly and filled into the dedicated spaces within the RFP application.
 - i. This submission form information is included in the AFREC RFP Submission packet and is represented and title “Attachment A (RFP-1) page 1.

II. Project Description (Research Specific)

- a. Include the following after considering the scoring criteria provided in the RFP:
 - i. Goals + Objectives
 1. Goals and objectives are the overview of the project and outline what is going to be achieved in the proposed project during the funded duration.
 - ii. Methods + Timetables
 1. Methods and timetables outline more detailed processes as to how the goals and objectives are going to be achieved and when.
 - iii. Products
 1. Products describe the outcome that is going to come from the funding of the proposed research project.
- b. NOTE: do not exceed three (3) single-spaced pages for the research proposal

III. Vitae + Resume

- a. This section provides an opportunity for principal investigator and supporting investigators to provide resumes and context as to their expertise and influence in the proposed project.

IV. Budget

- a. There is an outlined budget available in the most-current RFP for an example as to which sections to allocate budget breakdowns to as well as quarterly breakdowns in each section. There is a brief description of each section breakdown at the bottom of the budget outline for further explanation as well.

Disclaimer – all information related to the RFP and processes is within the most current RFP proposal document. If you have any questions related to the RFP, please follow the question submission protocol outlined in the current RFP.